

the MEDIUM

THE VOICE OF THE UNIVERSITY OF TORONTO MISSISSAUGA

MINUTES

ANNUAL GENERAL MEETING
THURSDAY, FEBRUARY 2, 2017
6:00 P.M., CCT 2130

ATTENDANCE:

Maria Cruz (EIC), Mahmoud Sarouji (managing editor), Edric Bala (Chair), Farah Khan (copy editor and minute-taker), Farah Qaiser (features editor), Hailey Mason (arts editor), Menna Elnaka (news editor), Eric Hewitson (sports editor), Olivia Adamcyk (photo editor), Sarah Yassine (design editor), Meg Sharpley (online editor), Mayank Sharma (advertising manager), Arika Macaalay (director), Rafay Mirza (director), Adam Sarouji, Yasmeen Alkoka, Mahnoor Ayub, Yuen Lam Lui, Kale Osung Heino, Jessica Cabral, Zaena Harrison, Oscar Andrew Adamcyk, Cameron Charles Allan, Maryam Radwan, Chen Gong, Bismah Khalid, Shah Ihab Javed, Myra Farooq, Sasha Nanua, Serena Nanua, Ayesha Zahid Tirmzi, Paige Maria McPhee, Mayank Sharma

1. Call to order

Meeting unofficially called to order at 6:28 p.m., without quorum being reached.

EIC, Managing Editor, and Chair introduced themselves. Chair reviewed agenda with members. Cannot vote on motions until quorum of 40 members is reached.

2. Adoption of agenda

Agenda could not be formally adopted.

3. Presentation of audited financial statements

Motion: Be it resolved that the audited financial statements of Medium II Publications for the fiscal year ending April 30, 2016 be received as presented.

Sam Chou, auditor from Fruitman Kates LLP, presented The Medium's financial statements via Skype call. Chou began by introducing himself and his role as the auditor. Chou proceeded to present the financial statements, with nothing to report to board members or the U of T student body in 2016 (a clean audit report). Board approval for the auditor's report was dated December 12. The financial statements have been reported correctly.

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The total assets and liabilities of the Medium agree with one another, and the Medium is making more money than spending. The main revenue comes from incidental fees from U of T Mississauga (student enrolment and inflation), then from advertising revenue that comes from the newsprint that is being sold in-house (associated with U of T) or to outside organizations. The biggest three expenses are salary, benefits, and booking fees. All other expenditures are in line with other years. Auditor concluded presentation of financial statements and opened floor for questions from students. There were no questions from members. Skype call ended.

4. Appointment of auditor

Motion: Be it resolved that Medium II Publications appoint Fruitman Kates LLP as auditors for the fiscal year ending April 30, 2017.

Auditor could not be formally appointed.

5. Proposed amendments to the constitution

Motion: Be it resolved that the Constitution and By-laws of Medium II Publications be amended such that the contributions listed in **Appendix A** be counted towards the criteria for becoming Voting Staff as stipulated in **Section 4b.** of the Constitution.

Be it further resolved that the amendments in **Appendix B** take place immediately in **Section 6 and 7** to ensure accuracy within the Constitution.

Be it further resolved that **Appendix C** take place for the 2017/2018 year.

Motions to amend the constitution could not be called without quorum.

6. Announcement of Writing & Photo Contest winners

EIC announced the winners of The Medium's annual Writing and Photo Contest. The first-place winners will receive a \$75 cash prize and publication in The Medium, both in print and online. The runners-up will receive a \$50 cash prize and publication online.

The results were as follows:

Fiction: "It was just a joke" by Halah Butt (winner), "Time and Space" by Shealyn Ivany (runner up)
Non-fiction: "My Pengu" by Yasmeen Alkoka (winner), "Eight Roses" by Avleen Kaur Grewal (runner up)

Poetry: “Immigration” by Marium Faisal (winner), “Untitled” by Keena Al-Wahaidi (runner up)
Photojournalism: “Untitled” by Joshan Ramnauth (winner), “Untitled” by Mesha Ghayur (runner up)
Landscape: “Prairies of Alberta” by Reem Taha (winner), “Untitled” by Shaima Behery (runner up)
Portrait: “Untitled” by Chen Gong (winner), “Untitled” by Mark Serwin (runner up)
The winners and runners-up of the fiction, non-fiction, poetry, portrait, and photojournalism categories were presented with certificates.

7. Other Business

EIC and managing editor opened the floor to questions from members. Chair suggested including types of job trends in the market (for example, certain fields that are hiring right now based on needs), so that students can know what jobs are popular. One member asked for more creative writing in The Medium on a weekly basis. Other members suggested a monthly or weekly photo contest (with the photos being featured in the paper), and a crossword puzzle. EIC noted all suggestions.

8. Adjournment

Managing editor thanked members for coming to the meeting, and encouraged members to have their friends who enjoy writing and taking photos involve themselves with The Medium. EIC moved to adjourn the meeting, managing editor seconded the motion. Meeting unofficially adjourned at 6:55 p.m.

Appendix A

Contributions to be considered eligible toward becoming Voting Staff under Constitution and By-laws of Medium II Publications, **Section 4b**.

1. Non-voting members of the Editorial Board shall be granted access to voting rights with the exception of the **Advertising Manager**.
2. By virtue of position, the **Design Editor**, **Webmaster**, and **Managing Editor** shall be given the right to vote on candidates for the editorial board.
3. The **Advertising Manager** shall be granted a vote only in the case of a tie among editorial candidates.

Position	Voting status
Managing editor	Voting staff By virtue of position
Design editor	Voting staff By virtue of position
Video editor	Voting staff By virtue of contribution
Blog editor	Voting staff By virtue of contribution
Webmaster	Voting staff By virtue of position
Advertising coordinator/manager	Voting staff by virtue of a tie break
Online editor	Voting staff by virtue of position

4. Be it resolved that any position that remains “non-voting” in the Constitution after the above amendments, be eligible to become Voting Staff if they meet the required criteria under **Section 4b**. of the Constitution and By-laws of Medium II Publications.

Appendix B

There are five listed instances of “**Business Manager**” in the Constitution. Motion to remove these titles as there has been no such position since the 2009/2010 year.

1. In **Section 6g under** it is listed that the **Business Manager** possesses the ability to:

[...] sign “all contracts, documents, or any instruments in writing requiring execution by the Corporation” in the absence of the EIC.

- Motion to amend the title of **Business Manager** to **Managing Editor**.

2. In **Section 6**, the **Business Manager** is listed as having the responsibilities of:

In conjunction with the EIC, shall sign cheques for payroll, amounts owed to other institutions, and office expenses.

- Motion to change the title of **Business Manager** to **Managing Editor**.

3. In **Section 7**, motion to amend the paragraph:

The Editor-in-Chief and Business Manager shall be considered employees who are accountable to the Board of Directors. The other members of the Editorial Board shall be accountable solely to the Editor-in-Chief.

- Motion to replace **Business Manager** with **Managing Editor**.

4. Motion to add the **Managing Editor** as a part of the Editorial Board by virtue of position.

Appendix C

1. To be included in **Section 6** of the Constitution:

The **Board of Directors** shall be required to undergo a mandatory training session regarding journalistic integrity and principles.