

# THE MEDIUM

MINUTES  
BOARD OF DIRECTORS MEETING  
TUESDAY, JANUARY 23, 2017  
5:00 P.M., MEDIUM OFFICE

1. Call to order

Present: Mahmoud Sarouji as EIC, Nour Abu-Ali, Oscar Adamczyk, Ayesha Hassan, Colin McFarlane (non-voting member), Farah Qaiser (non-voting member), Srishti Prashar, Melanie Asselin.

Regrets: None.

Meeting called to order at 5:07 p.m.

2. Adoption of agenda.

EIC moves to adopt the agenda. Seconded by Nour Abu-Ali. Motion carries.

3. Approval of previous meeting's minutes

EIC moves to approve previous meeting's minutes. Seconded by Ayesha Hassan. Motion carries.

4. Magazine payment update. Followed by vote to approve payment.

EIC recalled last meeting he would go to other publishing services to compare prices. In total, with shipping, HST, and marketing costs, the magazine's cost would be \$7676.60 from MasterWeb, *The Medium's* current printing company for the weekly paper. EIC mentions a company in Quebec called Print Safari, where it would cost roughly \$8000, and another company provided a previous quote of roughly \$9000. Qaiser asks EIC if they looked into all options. EIC mentioned he looked into Staples but their prints are not of acceptable quality. EIC was advised by Sawczyk to look for publishers that print in bulk for the best price per quality. McFarlane mentions that it might be a good idea to ask the UTM printing service about printing the magazine. Qaiser mentioned U of T publishes their own magazine. EIC responded he can check with UTM's printing service to get a quote on magazine printing.

EIC gives option to wait until next Board Meeting so he can ask U of T printing service for quote, or Board can vote now on a total cost in order to keep in line with the

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magazine's timeline. Board asks if they can vote over email if needed after providing a quote from UTM's printing service, and EIC approved.

EIC moves to allow a totally cost of \$7700 to be spent for the 2017/2018 magazine published by Master Web. Seconded by Oscar Adamczyk. Motion carries.

Motion to approve to request minimum payment of ads, \$1251.94 for the back page and \$920.45 for ads inside the magazine. Seconded by Srishti Prashar. Motion carries.

## 5. Constitutional amendments

EIC lets Board know they can also motion amendments if they feel anything is missing. EIC gave each Board Member a copy of current constitution.

EIC moves to change the term Business Manager to Managing Editor everywhere that it is mentioned The Medium's constitution. Seconded by Melanie Asselin. Motion carries.

EIC moves to change give the Design Editor and Managing Editor voting rights because of their significant contributions in their roles to The Medium. Seconded by Nour Abu-Ali. Motion carries.

## 6. AGM update

AGM date for this year will be February 1, 2018, 6 to 8 p.m. EIC notifies that The Medium needs 40 members to reach quorum to make any amendments. EIC requests Board to promote AGM to increase attendance.

## 7. Financial update

\$29,000 from student levy fees received. Ad payments are moving forward. Still waiting for a few more clients to respond in regard to payment for their previous ads in The Medium.

## 8. Other business

None.

## 9. Adjournment

Meeting adjourned at 5:43 p.m.

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An email vote was requested to approve these minutes.

Motion to approve these minutes, which was motivated by Mahmoud Sarouji. Seconded by Melanie Asselin.

On Monday, January 29, 2018 at 1:00pm, these minutes were approved.

Editorial Board Meeting  
Sunday January 28, 2018

Present: Mahmoud Sarouji (EIC), Menna Elnaka (Managing Editor, non-voting), Vanessa Cesario (Sports Editor), Olivia Adamczyk (Photo Editor), Mahnoor Ayub (Features Editor), Cassandra Hangdaan (Arts Editor), and Alicia Boatto (News Editor).

Regrets: none

Meeting brought to order at 3:30 p.m.

EIC informs Editorial Board of two amendments to The Medium II Publications' constitution that was discussed in Board of Directors meeting.

EIC moves to change the term Business Manager to Managing Editor everywhere that it is mentioned in The Medium's constitution. Seconded by Olivia Adamczyk. Motion carries.

EIC moves to give Design Editor and Managing Editor voting rights due to their significant editorial contributions to The Medium. Seconded by Alicia Boatto. Motion carries.

Meeting Adjourned at 3:57 p.m.

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