

**AGENDA**

BOARD OF DIRECTORS MEETING  
THURSDAY, FEBRUARY 2, 2017  
6:00 P.M., MEDIUM OFFICE

1. Call to order
2. Adoption of agenda
3. Presentation of audited financial statements

**Motion:** Be it resolved that the audited financial statements of Medium II Publications for the fiscal year ending April 30, 2016 be received as presented.

4. Appointment of auditor

**Motion:** Be it resolved that Medium II Publications appoint Fruitman Kates LLP as auditors for the fiscal year ending April 30, 2017.

5. Proposed amendments to the constitution

**Motion:** Be it resolved that the Constitution and By-laws of Medium II Publications be amended such that the contributions listed in **Appendix A** be counted towards the criteria for becoming Voting Staff as stipulated in **Section 4b.** of the Constitution.

Be it further resolved that the amendments in **Appendix B** take place immediately in **Section 6 and 7** to ensure accuracy within the Constitution.

Be it further resolved that **Appendix C** take place for the 2017/2018 year.

6. Announcement of Writing & Photo Contest winners
7. Other Business
8. Adjournment

## Appendix A

Contributions to be considered eligible toward becoming Voting Staff under Constitution and By-laws of Medium II Publications, **Section 4b.**

1. Non-voting members of the Editorial Board shall be granted access to voting rights with the exception of the **Advertising Manager**.
2. By virtue of position, the **Design Editor, Webmaster, and Managing Editor** shall be given the right to vote on candidates for the editorial board.
3. The **Advertising Manager** shall be granted a vote only in the case of a tie among editorial candidates.

<b>Position</b>	<b>Voting status</b>
Managing editor	Voting staff By virtue of position
Design editor	Voting staff By virtue of position
Video editor	Voting staff By virtue of contribution
Blog editor	Voting staff By virtue of contribution
Webmaster	Voting staff By virtue of position
Advertising coordinator/manager	Voting staff by virtue of a tie break
Online editor	Voting staff by virtue of position

4. Be it resolved that any position that remains “non-voting” in the Constitution after the above amendments, be eligible to become Voting Staff if they meet the required criteria under **Section 4b.** of the Constitution and By-laws of Medium II Publications.

## Appendix B

There are five listed instances of “**Business Manager**” in the Constitution. Motion to remove these titles as there has been no such position since the 2009/2010 year.

1. In **Section 6g under** it is listed that the **Business Manager** possesses the ability to:

[...] sign “all contracts, documents, or any instruments in writing requiring execution by the Corporation” in the absence of the EIC.

- Motion to amend the title of **Business Manager** to **Managing Editor**.

2. In **Section 6**, the **Business Manager** is listed as having the responsibilities of:

In conjunction with the EIC, shall sign cheques for payroll, amounts owed to other institutions, and office expenses.

- Motion to change the title of **Business Manager** to **Managing Editor**.

3. In **Section 7**, motion to amend the paragraph:

The Editor-in-Chief and Business Manager shall be considered employees who are accountable to the Board of Directors. The other members of the Editorial Board shall be accountable solely to the Editor-in-Chief.

- Motion to replace **Business Manager** with **Managing Editor**.

4. Motion to add the **Managing Editor** as a part of the Editorial Board by virtue of position.

## Appendix C

1. To be included in **Section 6** of the Constitution:

The **Board of Directors** shall be required to undergo a mandatory training session regarding journalistic integrity and principles.